



From Contract To Closing

1. All parties must receive a copy of the fully executed Offer to Purchase and Contract.
2. The buyer will schedule the settlement meeting.
3. All information regarding loans on the property must be provided to the settlement agent.
4. Buyers Inspections will be completed. This can include Home Inspection, Termite Inspection, Radon Inspection, Mold Inspection, and Lead Based Paint Testing.
5. Buyer will provide seller with a list of repair requests that must be negotiated. Please keep in mind that the Offer to Purchase and Contract says that all items must function for the purpose in which they are intended. It is the sellers responsibility to repair all items to ensure this is the case.
6. Buyer will have appraisal, and survey ordered. They will be completed with schedule coordination of the seller and the selected vendors.
7. Seller will have repairs completed.
8. Buyers will have a final inspection done. This is sometimes a visual inspection by the buyer and or buyers agent, but can sometimes be done by the inspection company.
9. Buyers will conduct final walk through 24 hours prior to closing.
10. Everyone will attend the settlement meeting to sign all final documents.

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